

Department of English
2021-22
Departmental Minutes and Resolutions.

46 Meeting NO : 01

4th Oct 2021

The faculty of English department met in the Department of English at 10.00 A.M and discussed the following.

1. Sri K. Anil Kumar, Lecturer in English joined in this institution on 3-10-21 and took charge of English Department.

2. It is decided to bid a grand farewell to the then English faculty Sri S. Sadat Ali Baig.

3. It is decided to complete the left over Syllabus by the end of October, 22.

4. It is further decided to conduct Remedial teaching for the slow learners in the 4th week of October and first week of November.

5. It is decided to ^{participate in the} Campaign to increase the admissions.

V. Rajasekar
4/10/21

PRINCIPAL
S.R. Govt. Degree College
PUNGANUR - 517 247
Chittoor District.

In-charge of the Dept.

[Signature]

4.10.21.

K. ANIL KUMAR
M.A., B.Ed & NET
Lecturer in English
S.R. Govt Degree College
PUNGANUR - 517247
Chittoor Dist., A.P.

25th Nov 2021

The faculty of English department met in the Department at 10:00 AM to discuss and resolve the following.

1. As the I year classes were commenced it is decided to conduct Bridge course to fill the gaps between the students and the department.
2. To participate and enlighten the students about the curriculum in the Induction programme.
3. To conduct Seminars, Quizzes and other co-curricular activities regularly.
4. To participate in all the programmes conducted by IQAC and other departments.
5. To prepare Annual plan and Teaching notes for I and III Semesters.
6. To encourage the students and make them to participate in the activities of Literary club.

Incharge of the Dept.

Y. Rajasekar
25/11/21
PRINCIPAL
S.R. Govt. Degree College
PUNGANUR - 517 247
Chittoor District.

K. Anil Kumar
25.11.21
K. ANIL KUMAR
M.A., B.Ed & NET
Lecturer in English
S.R. Govt. Degree College
PUNGANUR - 517 247
Chittoor Dist., A.P.

7th March, 2022.

The faculty of department of English met in the department to discuss and resolve the following.

1. To conduct internals as per the academic calendar in the first week of April, 22.
2. To conduct Remedial coaching for I and II Semesters in the last week of April, 22.
3. To complete the syllabus of I and II Semesters by the 8th week of April.
4. To improve the pass percentage by conducting study hours in the last period and to pay special attention towards slow learners.
5. It is decided to conduct literary club meeting in association with Telugu and Hindi departments.

Incharge of the Dept.

Y. Rajasekar

PRINCIPAL
S.R. Govt. Degree College
PUNGANUR - 517 247
Chittoor District.

7/3/22

K. Anil Kumar

7.3.22.
K. ANIL KUMAR
M.A., B.Ed & NET
Lecturer in English
S.R. Govt Degree College
PUNGANUR - 517247
Chittoor Dist., A.P.

13th June, 22

The faculty of department of English met in the department to discuss and resolve the following.

1. As the college reopened after summer vacation It is decided to prepare timetable of the dept.
2. To prepare Annual curriculum plan and teaching notes for the II Semester.
3. To conduct certificate course in ~~Spoken~~ Spoken English by the department for the final year students.
4. To conduct guidance and counselling classes for final year students to those who are appearing for various CET's like PG entrance, ICET, PEECET etc.
5. To organize a field trip or an educational tour for the students.
6. To complete the CSP by the end of June, 22.

Incharge of the Dept.

V. Rajasekar
13/6/22

PRINCIPAL
S.R. Govt. Degree College
PUNGANUR - 517 247
Chittoor District.

Anil Kumar

13.6.22.

K. ANIL KUMAR
M.A., B.Ed & NET
Lecturer in English
S.R. Govt Degree College
PUNGANUR - 517247
Chittoor Dist., A.P.